



**Hurstville Interpretive Center
18670 63rd St.
Maquoketa, IA 52060
563-652-3783
www.jacksonccb.com**

Jackson County Conservation
Personnel Job Description

\$10.00 per hour

CONSERVATION WORKER

DEFINITION:

A seasonal part-time position working up to 40 hours per week for a maximum of 22 weeks. Under the general supervision of the County Executive Director, Park Ranger and Operation Technician this position is involved in the day to day maintenance and operations of all areas under management of the Jackson County Conservation Department.

EQUIPMENT/JOB LOCATION:

This position requires the operation all types of equipment including: trucks, tractors, mowing equipment, chain saw, weed eater, power tools, and all types of hand tools. This position requires travel to all areas managed by the Conservation Department within the County. The employee will be required to work in all types of environmental conditions, and be willing to do strenuous physical labor.

ESSENTIAL FUNCTIONS OF THE JOB:

- Care and maintenance of areas under management of the Jackson County Conservation Department. This will include mowing, cleaning, equipment and facility repairs, painting, and other work as required.
- Management of natural resources areas including, timber management, native prairie care and management, and wildlife habitat improvement.
- Trail construction and maintenance including mowing, tree pruning, bridge repair, and brush control.
- Maintenance and servicing of county equipment.
- Performs other duties as directed by the Executive Director, Park Ranger, or Operation Technician.

ADDITIONAL EXAMPLES OF WORK PERFORMED

- Availability to work long hours in all types of weather conditions.
- Ability to provide information to the public concerning the conservation field or related topics.
- The ability to recognize and solve problems occurring during the performance of duties.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES.

- Knowledge of Jackson County Conservation Board's policies, procedures, rules, and regulations.
- Basic knowledge of materials, methods, and techniques used in the park management field.
- Knowledge of equipment and vehicle use, maintenance, and minor repairs.
- Ability to self start and find work projects when not directed to do so.
- Ability to express your ideas both verbally, and in writing.
- Ability to understand and follow directions properly.
- Ability to perform rigorous physical work. Employee must be able to lift and carry heavy objects weighing more than 80 pounds.

QUALIFICATIONS:

- Valid State drivers license.

Include cover letter and resume with application.

Download application from website: www.jacksonccb.com/employment

Email application to: pamjtrue@jacksonccb.com

Or

Forward application to: Jackson County Conservation
18670 63rd Street
Maquoketa, IA 52060

Deadline for applications: Friday, February 27, 2015